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6 December 2021

Dear Parents and Carers,

### **Staffing in Reception**

I am writing to let you know that, owing to health reasons, Miss Conroy has resigned from her position as Reception class teacher and will not be returning to Abbey Woods. Although she had only been with us for a few months, Miss Conroy was a much valued member of staff and will be missed by everyone in Early Years and the wider school community.

Mrs Goyder and Mr Powell will share responsibility for the class until a full-time replacement can be found. The position has been advertised and I will keep you updated.

Thank you for your ongoing support.

Kind regards,

Sophie Charter

Headteacher

